

Moreton on Lugg Parish Council

Friday, 6th September 2024.

Dear Members,

You are summoned to attend the rescheduled Parish Council Meeting of Moreton on Lugg Parish Council at Moreton on Lugg Village Hall, HR4 8DE on Wednesday, 11th September 2024 at 7.00 pm for the purpose of transacting the business identified on the agenda below.

Yours sincerely,



Miss Lisa Law

Clerk/RFO Moreton on Lugg Parish Council

Members: B Forsyth, N Deacon, M Jackson and S Davies.

Members of the public and press are welcome to attend.

Agenda 24/61-24/76

AGENDA

- 24/61 To Elect a Chairman of the Council.** **LGA 1972 s15(1)+(2)**
Following the resignation of Cllr Morell, council to elect a member to be Chairman of the Council.
- 24/62 Apologies for absence:** To receive apologies and approve any for absence. **LGA 1972 S85(1)**
Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded.
- 24/63 Declarations of Interest and written requests for dispensation:**
Local Authorities (Model Code of Conduct) Order 2007 SI No 1159
Localism Act 2011, Part 1, Chapter 7, Section 28 (2)
Members are invited to declare disclosable pecuniary interests (DPI) and any other registerable interests in items on the agenda as required by the Moreton on Lugg Parish Council Code of Conduct and the Localism Act 2011.
Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting.
- 24/64 To approve the minutes of the Council.** **LGA 1972 Sch 12 para 41(1)**
To confirm as a correct record and sign the minutes of the extraordinary meeting held by the council on 23rd July 2024.
- 24/65 District Councillor Reports:**
To note any report from the District Councillor.
- 24/66 Public participation:**
Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.
- 24/67 Exclusion of members of the Public and Press:** **LGA 1972 ss101,102**
To agree any items to be dealt with after the public (including the Press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

24/68 Council Business/ Meeting Schedule.

With the resignation of Cllr Morell and Cllr Tyler, the council currently has four members out of an allocated total number of nine. For members to consider the following:

1. To adjust the meeting schedule to bi-monthly until we recruit new councillors for the council.
2. Recruitment of new councillors. To consider the recruitment of new councillors and any actions needed for recruitment.
3. Delegation to the clerk. To consider delegation to the clerk for payments of salary, contractual invoices, HMRC, and any other payments that will be approved for payment by the council. Current Financial Regulations 5.15

24/69 Finance.

1. **For members to note the following payments were made between meetings as per minute ref (24/55.3).** DC Gardening £552.00 SI-1938, Leo Pest Control £132.00 SI-100917, Fran White £62.50 00659, HMRC PAYE £166.80, Salary July £493.23.
2. **For members to note the schedule of payments below made between meetings.**

PAYABLE TO	FOR	GROSS AMOUNT	VAT £	NET AMOUNT £	BUDGET HEADING
Leo Pest Control	Village Maintenance SI-101354	£132.00	£22.00	£110.00	Village Maintenance
Leo Pest Control	Village Maintenance SI-101178	£132.00	£22.00	£110.00	Village Maintenance
Clerk	Salary August	£493.43			Salary
DC Gardening	Grounds Maintenance August	£828.00	£138.00	£690.00	Grounds Maintenance
S Browne	Reimbursement	£67.45			Play Park Main
Signworx	Printing 7172	£45.00			Admin
Pata (UK)	Payroll provider 23/1452/PPS	£31.05			Payroll
Eyelid Productions	Website Support INV-3681	£100.00			Eyelid Security

3. **For members to consider and approve the bank reconciliation for 28th August 2024.**
4. **For members to consider a recommendation from the clerk to apply for another bank account with Lloyds Bank and close the current account with Unity Bank and review the bank mandate.**

24/70 AGAR Section 3, External Auditor's Report and Notice of Conclusion of Audit.

1. The external auditor has completed the review of the Annual Governance & Accountability Return (AGAR) for Moreton on Lugg Parish Council for the year ended 31 March 2024. For members to note that the Notice of the conclusion of audit document and Section 3, External Auditor's Report and Certificate 2023/24 have been published in accordance with sections 20(2) and 25 of the Local Audit and Accountability Act 2014 and Section 16 of the Accounts And Audit Regulations 2015 (SI2015/234).

2. For members to approve payment of invoice SB20241655 for the amount £252.00 to the external auditor. This is a statutory fee.

24/71 Drainage Fund Grant Application. Parish Councils have been invited to apply for funding for the following projects: ditching works, drainage asset survey, minor drainage schemes and gully clearing and cleansing. For members to consider the recommendations from the Lengthsman for works to be carried out under the scheme. Closing date for application is 27th September.

24/72 Playpark.

1. For members to consider quotations received for tree works needed in the playpark.
2. To consider prices and purchase of a larger new dog bin in the playpark.
3. To consider the play park volunteers report on the Annual ROSPA report and any recommendations.

24/73 Tree Survey Quotations. For members to consider quotations for the three-year tree survey, as required by the councils' insurance for compliance.

24/74 Zip Wire Quotations. For members to consider quotations for the maintenance of the zip wire in the playground.

24/75 Correspondence. For members to note any correspondence received.

24/76 Date of next meeting. To confirm the date of the next meeting.