

Moreton on Lugg Parish Council

Thursday, 28th August, 2025.

Dear Members,

You are summoned to attend an ordinary Meeting of Moreton on Lugg Parish Council at Moreton on Lugg Village Hall, HR4 8DE on Tuesday, 2nd September 2025 at 7.00pm for the purpose of transacting the business identified on the agenda below.

Yours sincerely,



Miss Lisa Law

Clerk/RFO Moreton on Lugg Parish Council

Members of the public and press are welcome to attend.

Members: Cllr M Jackson (Chairman), Cllr N Deacon (Vice Chairperson), Cllr B Forsyth, Cllr A Parry, Cllr A Adams and Cllr C Anning.

Agenda 25/38-25/52

AGENDA

- 25/38 Apologies for absence:** To receive apologies and approve any for absence. **LGA 1972 S85(1)**
Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded.
- 25/39 Declarations of Interest and written requests for dispensation:**
Local Authorities (Model Code of Conduct) Order 2007 SI No 1159
Localism Act 2011, Part 1, Chapter 7, Section 28 (2)
Members are invited to declare disclosable pecuniary interests (DPI) and any other registerable interests in items on the agenda as required by the Moreton on Lugg Parish Council Code of Conduct and the Localism Act 2011.
Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting.
- 25/40 To approve the minutes of the Council.** **LGA 1972 Sch 12 para 41(1)**
To confirm as a correct record and sign the minutes of the meeting held by the council on 1st July, 2025.
- 25/41 District Councillor Reports:**
To note any report from the District Councillor Hamblin.
- 25/42 Public participation:**
Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.
- 25/43 Planning. For members to consider planning applications to be determined by Herefordshire Council.**
1. **251135 Land at Ordnance Close Moreton on Lugg.** Proposed works to small lime tree: requires repollarding. Small ash tree: requires a full take out. Large lime tree: requires a full take down. Sycamore tree: a pollard. Large ash tree: requires full take down. Small ash tree: requires full take down. Comments by 20th September. **Valid.**
2. **252350 The Oaks, Upper House Farm, Moreton on Lugg. HR4 8AH.** Proposed upgrade of septic system to generate phosphate savings to enable a positive HRA/AA of application 251897/F. Comments by 11th September. **Valid.**
- 25/44 Parish Charter.** To consider signing the Parish Charter between the Parish and Town Councils and Herefordshire Council.
- 25/45 Playpark. For members to consider the following:**
1. **Annual ROSPA report for the playpark and works needed.**
2. **A monetary contribution towards the cost of works on two hedgerows, at the entrance to the playpark that had been lowered and trimmed.**

3. **Proposed fence works that border the Playpark.** For members to consider a request from a resident regarding boundary fence works.

25/46 Outdoor Cinema Event.

1. For members to receive an update and consider any actions. Cllr Forsyth.
2. For members to consider the hire of a portaloo for the event and to consider any quotes received.

25/47 PROW. To receive a report from the footpaths officer, Cllr Adams and consider any actions.

25/48 Dog waste bin. For members to consider the replacement of the dog waste bin located on the main road by the bridleway/footpath MU3.

25/49 Finance:

1. To consider payment of the following invoices:

PAYABLE TO	FOR	GROSS AMOUNT	VAT £	NET AMOUNT £	BUDGET HEADING
Leo Pest Control	Village Maintenance SI-106606	£132.00	£22.00	£110.00	Village Maintenance
Leo Pest Control	Village Maintenance SI-106953	£132.00	£22.00	£110.00	Village Maintenance
Clerk	Salary August	£459.40			Salary
Clerk	Reimbursement	£34.59			Admin
DC Gardening	Grounds Maintenance August	£624.00	£104.00	£520.00	Village Maintenance
S Browne	Reimbursement August	£95.39			Playpark Maintenance
F White	ROSPA report 00738	£62.50			Playpark Maintenance
SLCC	Clerk Membership MEM254720-4	£47.50			SLCC

2. **To note payments made between meetings.** Clerks salary July £459.40, DC Gardening 2202 £312.00, Leo Pest Control 105970,106456, £264.00, Wonder Cinema, 0000041, £135.00. HMRC PAYE £247.58

3. **Bank Reconciliation.** To receive and approve the bank reconciliation for 27th August 2025.

4. **Budget against spend year to date review.** To receive a report from the clerk regarding budget against spend.

5. **Local Government Services Pay Agreement.** For members to note that the National Joint Council for Local Government Services (NJC) has agreed the new pay scales 2025/26. In accordance with contractual obligations, the new pay scales for the clerk will be implemented in the October 2025 payroll and will be retrospectively applied from 1st April 2025. Copies have been circulated to members.

25/50 Review of Council Policies. For members to review and adopt the following Council Policies:

- **Complaints Procedure.**
- **Unreasonable Behaviour Policy.**

25/51 Correspondence. For members to note any correspondence received. Next Parish Summit is to be held on Tuesday 7th October at Plough Lane, Hereford.

The next quarterly Stakeholder Engagement Session hosted by Balfour Beatty in conjunction with Herefordshire Council is to be held on Friday 26th September via Teams.

25/52 Date of next meeting. To confirm the date of the next meeting will be held on **Tuesday 7th October, 2025.**